

**Ebbets Field Middle School 352**  
**SLT Team Meeting Agenda and Minutes**  
**November 3, 2022**  
**4:30pm - 6:00pm**

**Join with Google Meet**

Meet.google.com/izk-ucxc-mhm

**Join by phone**

(US) +1 470-839-8264 PIN: 382 709 966#

**Facilitator/Chairperson:** Mr. Henry

**Note Taker:** Ms. Walker

**Backup Note Taker:** E-Recorder

**Timekeeper:** Ms. Morton

**Faculty/Staff:** Ms. Atkinson, Ms. Barrett, Mr. Henry, Ms. Mullen-Morris, Ms. Walker

**Parents:** Ms. Hughes, Ms. Morton, Ms. Batson, V. Brown, Ms. Hagley, Ms. Tahtamouni, Ms. Hippolyte, Mr. Pesantez, Mr. Oumar

**Meeting objectives:**

- Opening of the Meeting - Meeting Call to order
- Review of minutes for 10/13/2022 and ratification of minutes
- PTA Report
- EFMS Updates
- Topic: *CEP Goals*
- Assessment Calendar
- Events for November 2022
- Additional Comments

**Instructional Focus:**

***IF we strengthen the core instruction by grounding lessons in learning targets and success criteria while focusing on the NGLS Priority Learning Standards, THEN students will become agentic in their learning because they will know what they are learning, why they are learning it and how they can demonstrate mastery of their learning.***

4:30 pm - 4:40 pm

**Meeting Called to Order Time:**

**Review of meeting minutes from 10/13/2022 and APPROVAL of minutes**

Mr. Henry read the Minutes of 10/13/2022 agenda aloud. Members accepted the minutes.

**Presentation of Meeting Agenda Items:**

4:40 pm - 4:50 pm

- EFMS Updates
- Topic: *CEP Goals*
- Assessment Calendar
- Events for November 2022
- Additional Comments

4:50 pm - 5:15 pm

**PTA Report:**

Ms. Hippolyte reports that at the Night of the Stars event—a PTA meeting was held (10/6/2022) – Parents were nominated for the PTA board. Ms. Hippolyte became Secretary and another parent became Treasurer. The next PTA meeting is scheduled for November 30th 2022.

**EFMS Updates:**

- Adult education opportunity for families – GED and ESL programs offered to parents in the community. The parent coordinator has sent out the information to parents.
- NYU Dental Program - Provide dental services to students at EFMS 352 and PS 375 (Requires a minimum of 60 committed families).

Ms. Atkinson asks the parents whether they thought this program was needed on the campus?

Ms. Morton Hypolyte, Tahtamouni –said yes the program was needed and would save time –students could get check-up in the school building instead of missing school for a dental appointment

Ms. Morton asked: how does insurance play into the service? – Ms. Atkinson said insurance is not a factor–free to students who attend the Jackie Robinson campus –what is needed is a 60 parent-commitment from the Middle School and 100 parent commitment from the Elementary school.

5:15 pm – 5:25 pm

5:25 pm - 6:00 pm

- November 18th - School Collaboration Fitness Night EFMS & Jackie Robinson Elementary School 6pm-7pm (in Gym) The Gym Teachers from 352 and 375 will facilitate the program

- Recruitment events – Open house scheduled for November 15 from 4:30p - 6:00 pm – A showcase of EFMS talent  
Parents of 5th graders will have an opportunity to participate in Social Studies, Science, Math activities on the evening of that evening

- Middle School Fair @ MS 61 - Thursday November 10th - Families of 5th graders can come out

Ms. Morton asks: Is there a high school fair going as well?

Ms. Atkinson responds –yes.

Morton: Is there a list of schools that will be in attendance at that fair?

Ms. Atkinson says she will reach out to Mr. Meeks and have him share the list with Ms. Morton.

Mr. Henry posed a question to parents: How would you go about getting parents to enroll their students at Ebbets Field Middle School?

Ms. Hippolyte - says that we can do mass mailing –create a flier and have it mailed within a certain radius of the school to parents with 5th graders. A company does the mailing.

Ms. Atkinson suggests that our guidance counselor can also reach out to elementary guidance counselors and obtain a mailing list for 5th graders.

**MEETING TOPIC: CEP Goals**

Ms. Atkinson shares the school’s vision as a starting point to get into the specific CEP goals. She reviews both the vision and mission.

Vision: All stakeholders are invested in the success of our students.

She explains that the CEP goals are crafted around priority areas/needs:  
Supportive Environment -

Goal 1 - By June 2023 - the practices related to social emotional support will improve by 10% from 60% to 70% measured by the positive NYC School survey and this will result in improved collaborative and trusting relationship between students and teachers

Goal 2 - By June 2023 - the practices related to social emotional support will move 10% from 60% to 70% measured by the NYC survey responses and this will result in improved physical, mental and mindfulness among our students

Ms. Atkinson mentioned that the school has started a Wellness center that both students and teachers can use.

Mr. Henry asked what structures or systems are in place to guarantee goal number 1.

Ms. Atkinson responds: Having the social worker and counselor support through Advisory to help students have conversations about getting support from teachers.

We have two social workers and guidance counselors.

#### Quality Individualized Education Programs ( IEPs)

Goal 1: By June 2023 to strengthen the quality and implementation of all IEPs for all students with disabilities –we will increase the alignment of IEPs across present level of performance, the goals, the recommended program and services and this will increase by 5% points moving from 85% to 90% as measured by the IEP review and program service report.

Goal 2: By June 2023 to strengthen the quality and implementation of IEPs for all students with disabilities who are 12 years and older—we want to improve the development of appropriate post secondary goals and transition data from 85% to 90% as measured by IEP review and program service report.

Mr. Henry asked –if the report used to create this goal can identify the teachers who are not writing quality IEPs– how will those teachers be supported?

Ms. Atkinson responds that Special Ed meetings and mentoring will be set up to help new teachers write better IEPs

#### English Language Arts

*Goal 1: By June 2023, middle school ELA for students with disabilities will increase by 5 % from 39% to 44% as measured by the New York State exam.*

*By June 2023 our ELL learners will increase from 0% to 5% in levels 3 and 4s as measured by the New York State ELA exam.*

#### Mathematics

*Goal 1: By June 2023 our students with disabilities will increase by 5% from 17% to 22% as measured by the State Mathematics exam results.*

*By June 2023, our ENL learners will increase by 5% from 12% to 17% as measured by the State Mathematics exam results.*

### **Assessments:**

Benchmark Unit Assessment - ELA November 15 - 16, 2022

Benchmark Unit Assessment - Math November 22 - 23, 2022

### **Events for November 2022:**

- November 9th Virtual Parent Teacher Conference Afternoon 1pm-3pm  
Evening 4:30pm-7:30pm Students Early

- November 10th Middle School High School Fair @ MS 61

- November 15th - Families Sign up for your Harvest Box that consist of Turkey with all the trimmings RSVP by Nov 15 Distribution

- November 15 -Open House @ P.S 375 46 Mckeever Place , BKLYN, N.Y 11225 4:30pm-6:30pm

- November 17 th Parents call to sign up for ESL or GED Classes By November 30

- November 18th - School Collaboration Fitness Night EFMS & Jackie Robinson Elementary School 6pm-7pm (in Gym)

- November 19th -Saturday Academy begins (ELA, Math Support) 9am-12pm

- November 22nd Harvest Feast / Harvest Box give away / Town Hall 5:30pm-7:30pm in the Cafeteria

- November 30th Virtual Parent Workshop “Increasing your Child Self-Esteem” / PTA Meeting / Student of the Month Award Celebration 6pm-7:30pm

**Meeting Adjourned (Time) @ 6:00 pm**

**Next Mtg: 11/17/2022 @ 4:30 pm**

**Meeting Focus – Quality Review**