

**Ebbets Field Middle School 352**  
**SLT Team Meeting Agenda and Minutes**  
**January 19, 2023**  
**4:30pm - 6:00pm**

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**Facilitator/Chairperson:** Mr. Henry

**Note Taker:** Ms. Walker

**Backup Note Taker:** E-Recorder

**Timekeeper:** Ms. Morton

**Faculty/Staff:** Ms. Atkinson, Ms. Barrett, Mr. Henry, Ms. Mullen-Morris, Ms. Walker, Nazario, Mellis

**Parents:** Ms. Hughes, Ms. Morton, Ms. Hyppolite, Adeyemo,

**Meeting objectives:**

- Opening of the Meeting - Meeting Call to order
- Review of minutes for 1/5/2022 and ratification of minutes
- PTA Report
- EFMS Updates
- Topics:
- Assessment Calendar
- Events for January 2023
- Additional Comments

**Instructional Focus:**

***IF we strengthen the core instruction by grounding lessons in learning targets and success criteria while focusing on the NGLS Priority Learning Standards, THEN students will become agentic in their learning because they will know **what** they are learning, **why** they are learning it and **how** they can demonstrate mastery of their learning.***

4:30 pm - 4:40 pm

**Meeting Called to Order Time:**

**Review of meeting minutes from 1/5/2023 and APPROVAL of minutes**

**Presentation of Meeting Agenda Items:**

- EFMS Updates
- Topic: *Quality Review feedback*
- Assessment Calendar
- Events for January 2023
- Additional Comments

4:40 pm - 4:50 pm

**PTA Report:**

No report was presented.

Question about the activities and operation of the PTA. Ms. Mellis will bring the executive board together to discuss PTA affairs.

4:50 pm - 5:15 pm

Ms. Morton explains that if Ms. Brown cannot perform her duties as president; an option would be stepping down to step down.

Ms. Beatrice and Hippolyte may need to assume some of the responsibilities of the PTA board.

Ms. Mellis will meet with the two parents to sketch out a plan for the PTA

**EFMS Updates:**

- Child Center of NY Director – Darius Nazario introduced himself
- Attendance incentive trips are booked for the year
- February 9th - Parents event with BRIC museum 5:30 pm - 7:30 pm (25 families)
- A series of events will take place with BRIC in the course of the year
- Leader In Me (SEL curriculum) professional learning event → program supports students in self-regulation and self-growth – February 4th -9:00 am - 3:00 pm
- January 26th - PTA Meeting/ Parent Workshop on Cyber Security/ Student of the Month awards on 5:30 pm - 7:30 pm

**MEETING TOPICS:**

- Quality Review feedback

Ms. Atkinson thanked parents for participating in the QR process. She ex

5:15 pm – 5:25 pm

5:25 pm - 6:00 pm

- Upcoming Assessments:

February 6 - Feb. 10th I-Ready ELA Interim Assessment #2

- February 13 - Feb. 17 I-Ready Math Interim Assessment

Ms. Morton asked about the Regents...not certain the date but it will be later in the year. Ms. Walker has confidence that students will do well on the Regents—there is a After School program on Wednesdays and Fridays

- Monthly Curriculum Parent Workshops (February 15th, 2023 – Ms. Henry and Barrett -6:00 pm - 7:30 pm virtual event.

Ms. Atkinson wants to poll families as to what they prefer in terms of in-person versus remote workshops around supporting students

1 hour - 1 and ½ -on curriculum content and test-taking.

Ms. Atkinson thinks about starting in-person and then moving remote based on the topic being covered. For hands-on we would definitely do in-person.

Mr. Henry asked parents what workshops they would like to see offered at the school?

Ms. Atkinson asks Ms. Hippolyte to share an idea she had –it is about Citizens Bank offering grants for first-time homeowners –we will be looking to offer Financial Literacy based workshops

### **Events for January 2023:**

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**Meeting Adjourned (Time) @**

**Next Mtg: 2/2/2023 @ 4:30 pm**

**Meeting Focus –** Assess the CEP Goals(Progress monitoring)  
Attendance feedback for Friday's trip